ADVANCE* Insurance Company of Kansas
1133 S.W. Topeka Boulevard, Topeka, KS 66629-0001
Phone in Topeka (785)273-9804, in Kansas (800)530-5989
Fax (785)290-0727 website: www.advanceinsurance.com

NOTICE OF TERMINATED EMPLOYEES

Requested by:_____
Group Contact

_____
Company Name

_____
Group Number

Employee Name	SSN	Termination Reason	Date of Termination

If an employee wishes to drop an employee paid benefit, please complete a Request for Change form.

Mail To: Advance Insurance Company of Kansas
1133 SW Topeka Blvd
Topeka, KS 66629-0001

FAX to: 785-273-6121 or 785-290-0727

*An Independent Licensee of the Blue Cross and Blue Shield Association